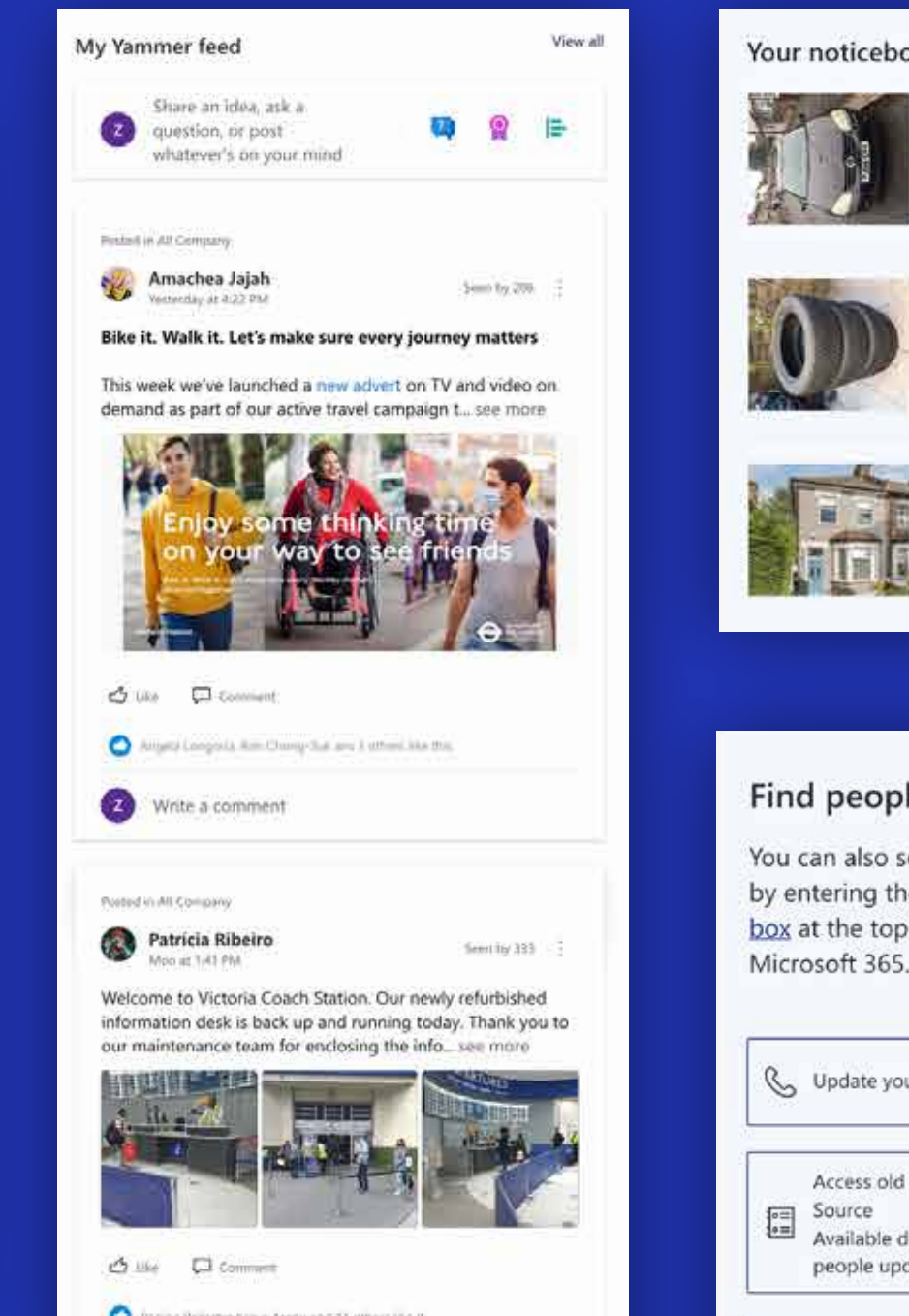
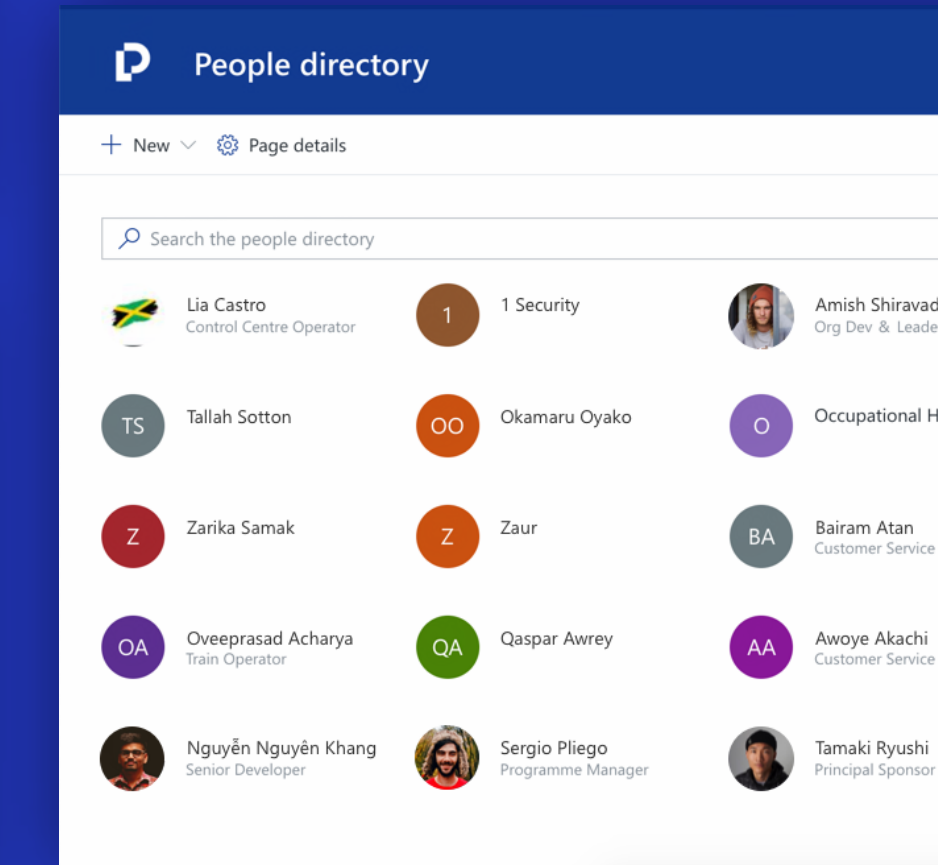
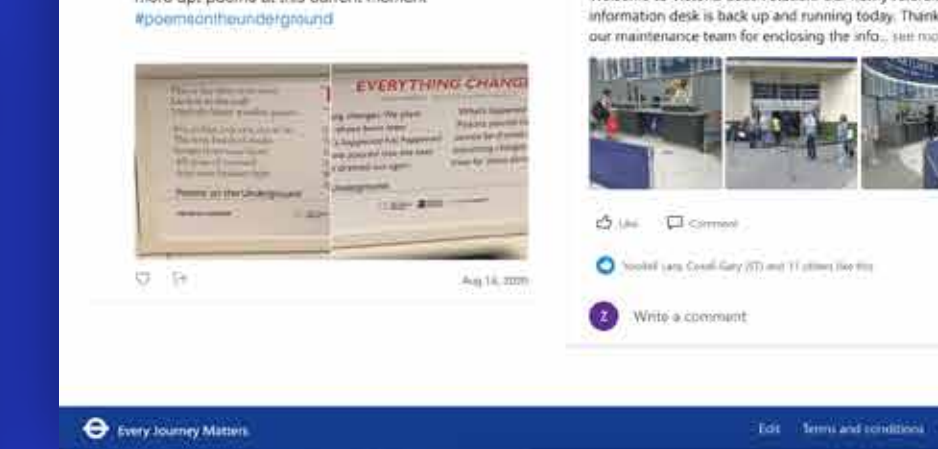
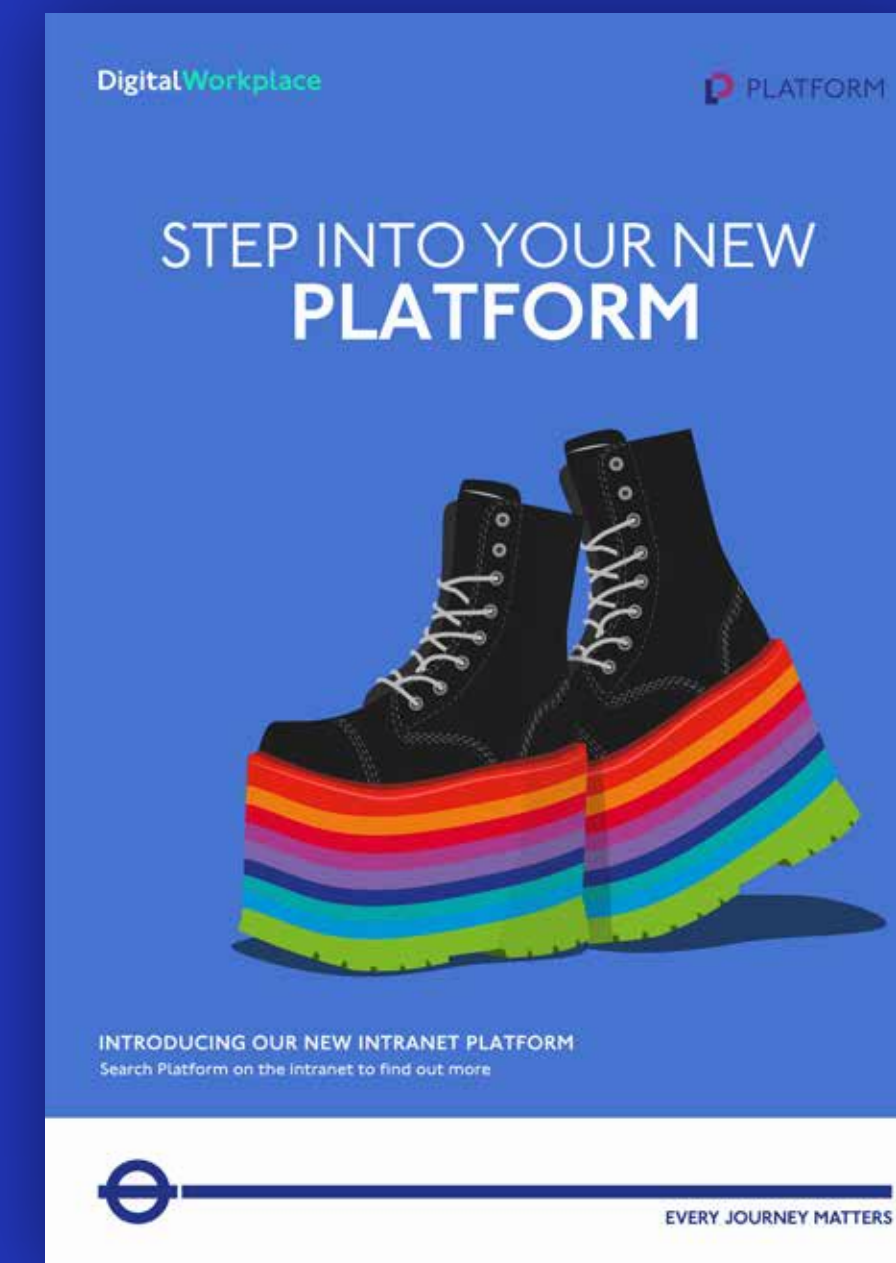
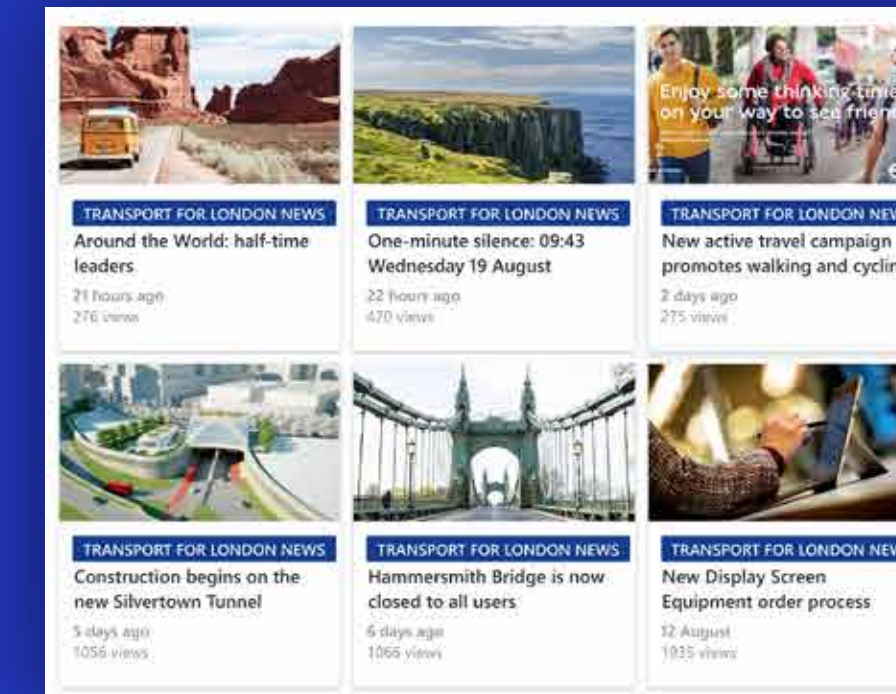
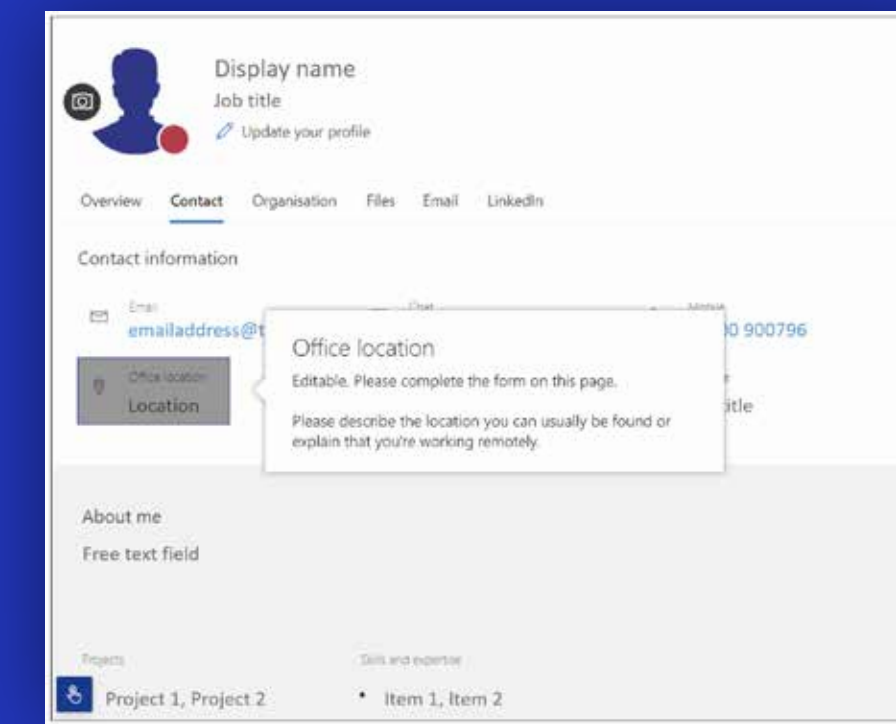




Transport for London's new intranet

by WM Reply



About Platform

Platform is Transport for London's intranet, launched in July 2020, on Microsoft 365's **SharePoint Online**. Platform replaced three legacy intranets and plays a key role in TfL's **digital workplace**. Over 26,000 colleagues have used Platform since launch to stay up-to-date with the organisation and access the tools they need to work at TfL.

Platform delivers on four key areas of focus:

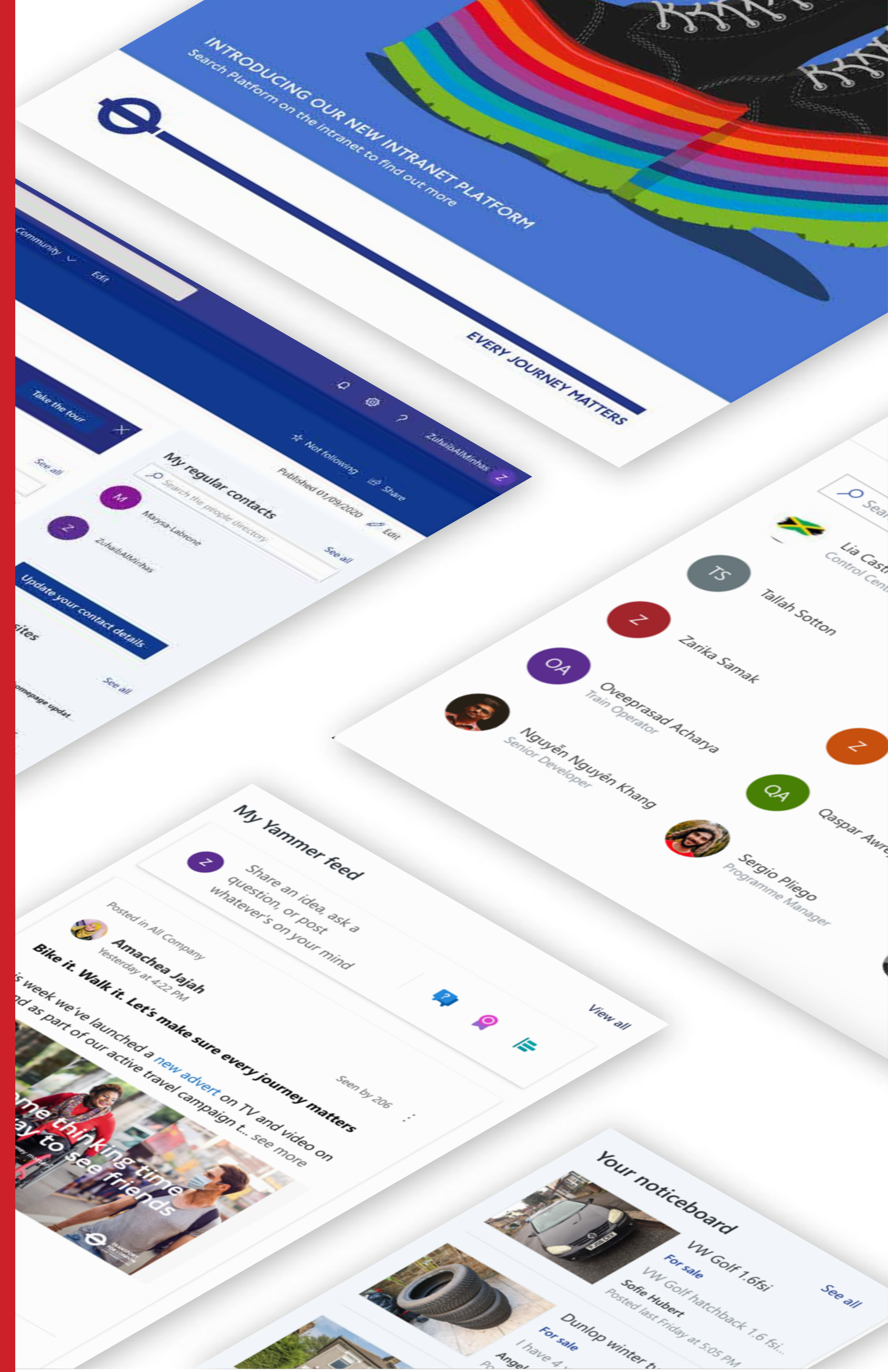
- Relevant and targeted content
- Enhanced global search
- Organisation-wide people directory
- Anywhere, anytime access

The screenshot shows the Platform intranet homepage on SharePoint Online. The top navigation bar includes 'Home', 'News', 'About us', 'Instructions and guidance', 'Working here', 'Community', and 'Edit'. The main content area is titled 'Platform' and features a 'Welcome to your Platform' banner with a 'Take the tour' button. Below this is a 'My launchpad' section with a search bar and a grid of app tiles including NGSD, HeartBeat, Asset Check, Matrix, AMT (Trains), myTfL, Look Ahead, Apollo, and ezone. The 'Your news' section displays a grid of news items with thumbnails and titles, such as 'Introducing our Transport Support & Enforcement...', 'Smile! You're on camera', and 'Who do you wear a mask for?'. A 'Trending videos' section at the bottom left shows a video titled 'Andy Byford update - August...'. The right sidebar contains sections for 'My regular contacts', 'My frequent sites', 'My recent documents', and 'Your noticeboard'.



The solution

Using native SharePoint functionality wherever possible, and with WM Reply's Accelerator to plug the gaps, TfL have migrated away from three legacy intranets onto a unified Platform.



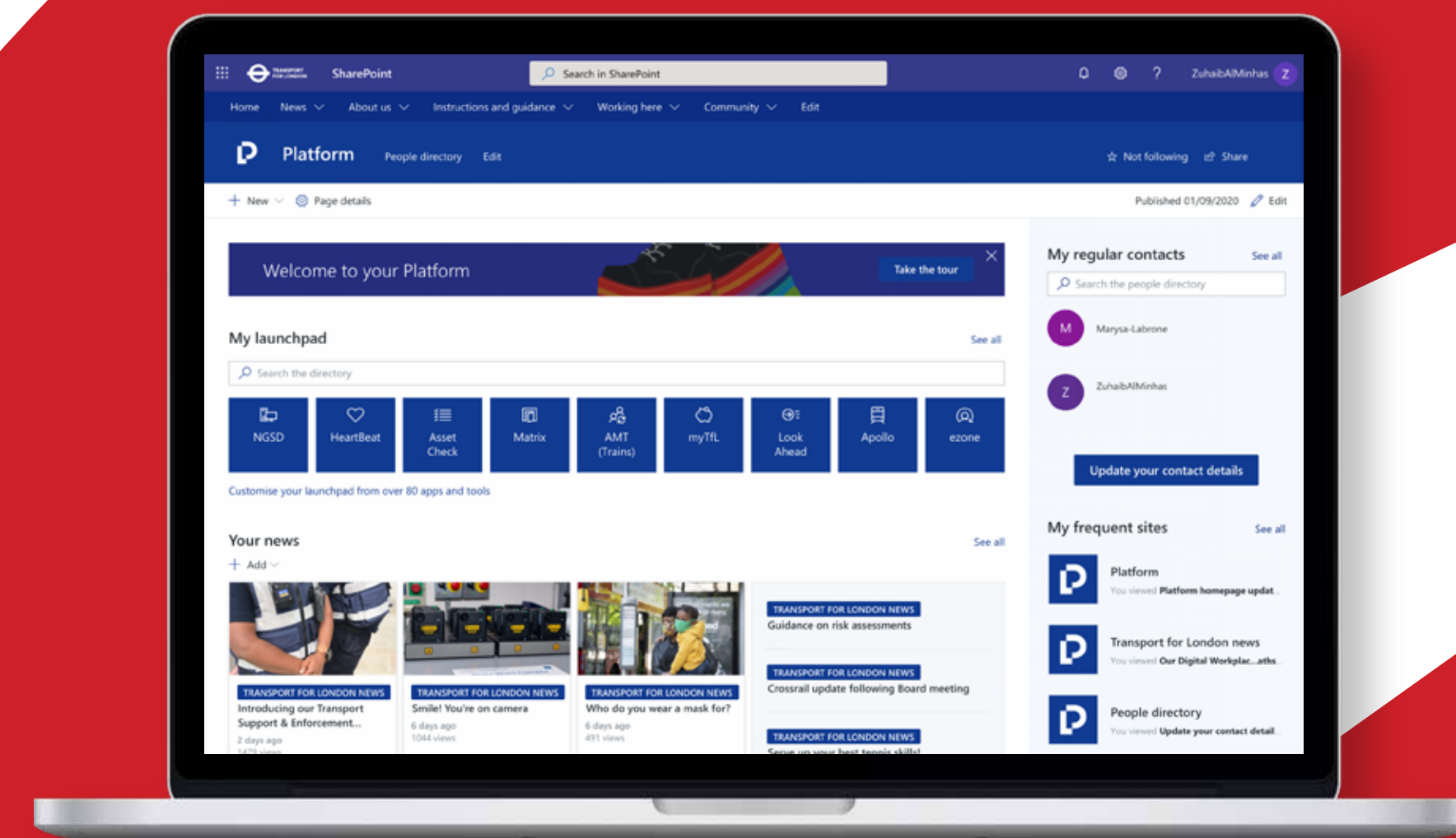
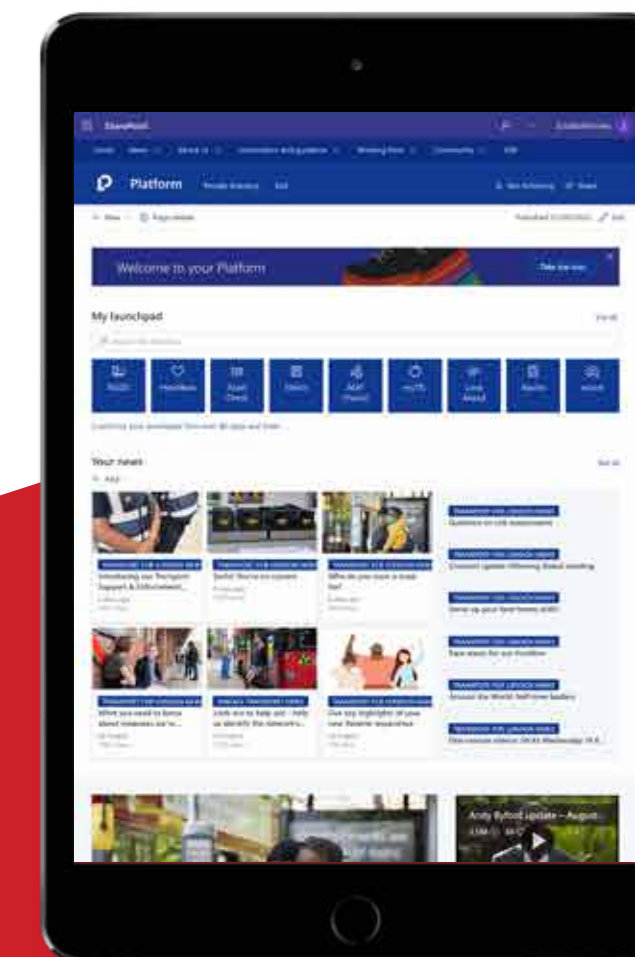
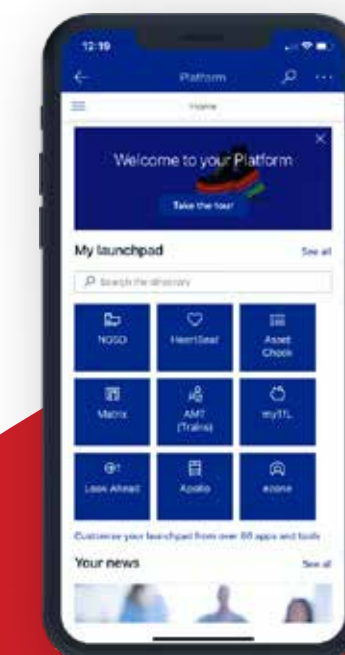
SharePoint Online

The foundation that Platform is built on

As part of a wider digital workplace strategy, SharePoint Online was selected after a competitive tender process. With no additional licence costs and minimum bespoke development required, TfL are strongly placed to take advantage of the SharePoint-powered intelligent intranet functionality.

Audience targeting is used to ensure that colleagues are shown relevant news, content and tools. **Microsoft Search for SharePoint** returns results from the intranet and beyond. **SharePoint hub sites** are used to group and structure content while colleague's **Microsoft 365 profiles** are front-and-centre to encourage collaboration.

Closely integrated M365 apps:










The Accelerator by WM Reply

Mind the gap!

The Accelerator by WM Reply is a suite of standalone components that work alongside the native SharePoint functionality to plug the gaps in key areas. An evergreen installation ensures that the Accelerator adapts and updates as Microsoft 365 evolves.

Platform has been placed definitively at the centre of the TfL's digital workplace. The Accelerator **Launchpad** component presents colleagues with over 80 audience targeted tools with enhanced personalisation options. Content authors have been given **enhanced content creation tools** to create appealing and dynamic pages.

 Accordion	 CMD	 Carousel	 Image map	 Launchpad	 Launchpad directory	 Noticeboard
 Page authors	 Page tour	 People directory	 Site analytics	 Spotlight	 Table of contents	 Tabs



Your noticeboard See all

Oukitel C18 Pro 4G...
Mobiles and accessories
I'm selling an unused - stil...
Sofie Hubert
Posted yesterday at 8:41 AM

WANTED MILD STEE...
Wanted
I'm looking for mild steel...
Angela Longoria
Posted last Friday at 5:59 AM

2 Bedroom Flat for sale...
For sale, Property
A well presented and recent...
Jelane Uwaezuoke
Posted last Thursday at 8:24 AM

More information

Cyber security

For cyber security issues you should contact Asset Operations when it relates to Operational Control systems, and the Technology & Data Cyber Security and Incident Response Team (CSIRT) for other systems.

Making changes to CCTV systems or exploring options for improved or new systems

Performance of CCTV systems

Office suite Word Excel Outlook Powerpoint

Office icons have a new look: The Office icons have been redesigned to reflect simple, powerful, and intelligent Office experiences.

What's New Pane: The What's New experience has moved to the Help Pane, so you can more easily access and stay up to date with our latest updates.

New icons: We've added over 300 new icons based on your feedback. You'll find them using the Icons button on the Insert tab of the ribbon.

Share and upload your documents with the new exposed buttons in the Info Place: Previously Share, Copy Path to Clipboard, and Open File Location buttons were only accessible behind the document save path. Now they're buttons you can clearly see in the Info Place! Navigate to File > Info as you normally would to see these new buttons.

My launchpad

Search the directory

NGSD HeartBeat Asset Check Matrix AMT (Trains)

People directory

Search the people directory

Business Services
Archives and records management
Charities team
Customer services
Intranet team
Feedback about a page
Feedback about Platform
London Underground Control Centre
Press Office



Content

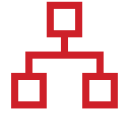
The reason they come

WM Reply performed a rigorous content audit and in-depth planning exercises to ensure over 700 content pages were migrated into a cohesive and easy-to-navigate information architecture.



1

intranet



6

hubs



65+

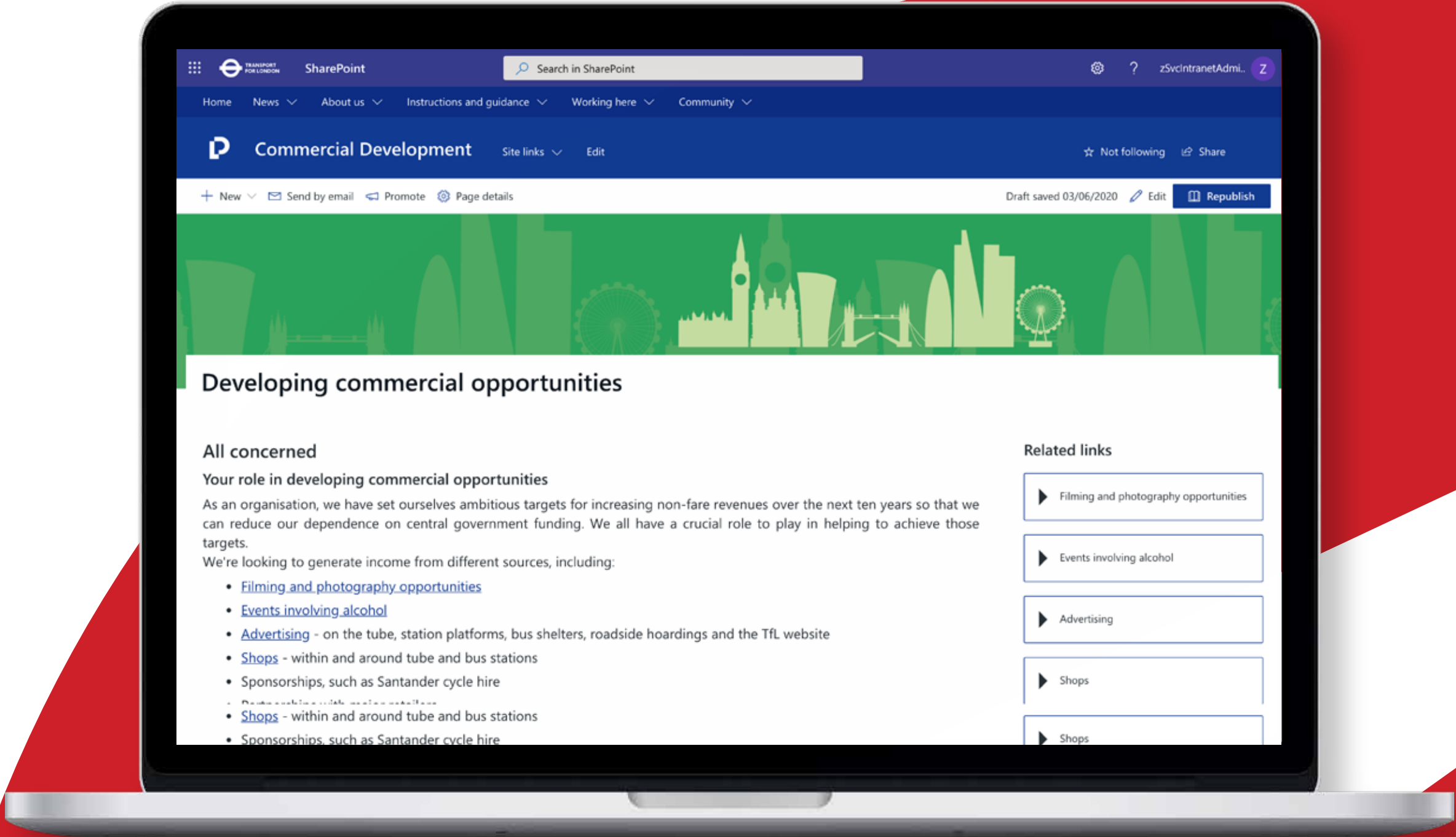
content authors



700+

pages

Templating and house styles created consistency across disparate content types – improving readability for colleagues and reducing content authoring time. Custom imagery, alongside the native theming engine, gave a fresh look representing TfL’s brand and the social, inclusive and diverse nature of the culture.









Adoption and change management

Spread the word

WM Reply's award-winning adoption and change management team worked closely with TfL to make sure the transition to Platform went off without a hitch.

-  **4** stakeholder briefings
-  **5** launch posters
-  **1** video
-  **5** remote learning sessions

Pivotal elements of our PROSCI certified change manage approach included:

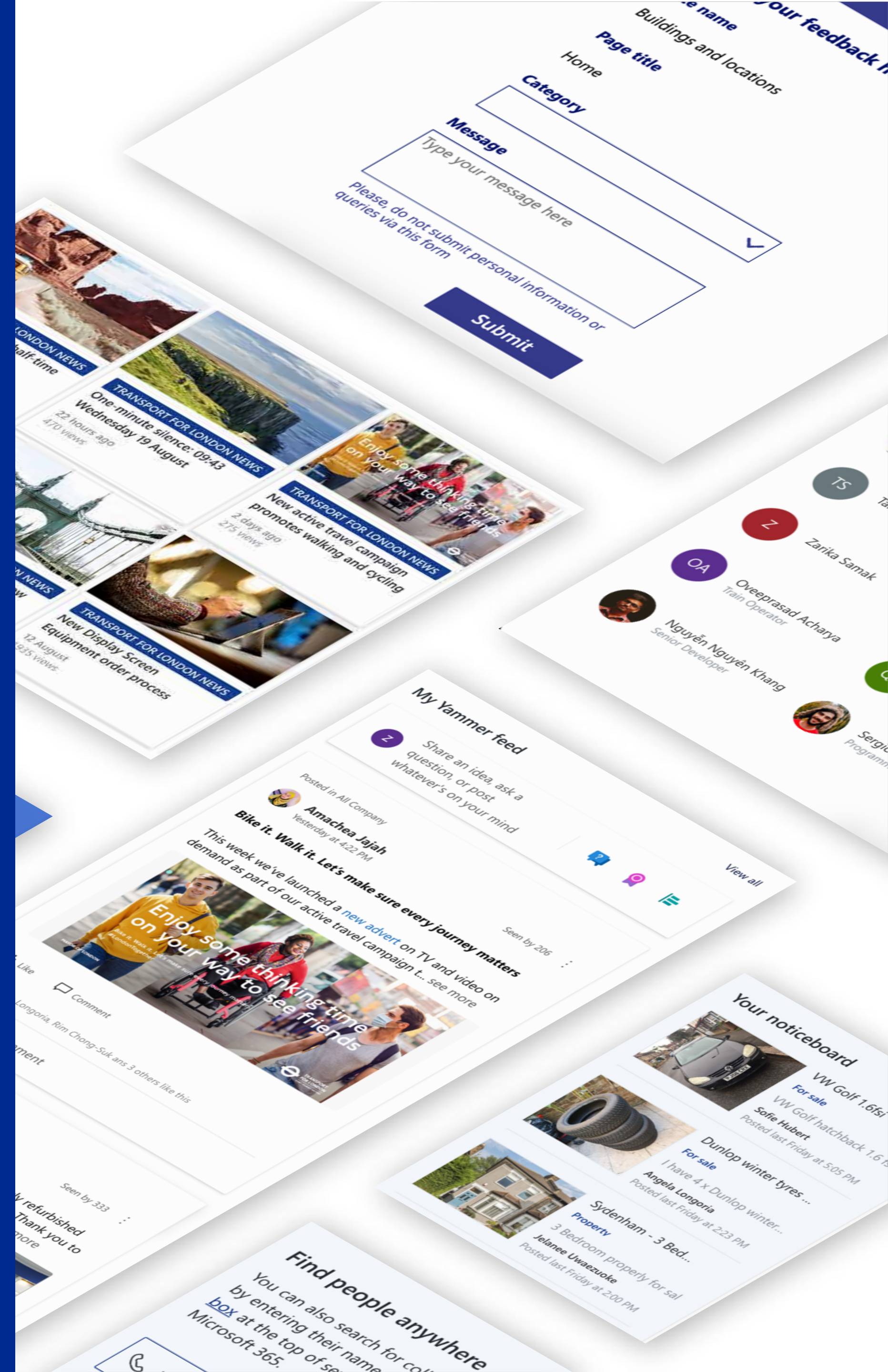
- A detailed ADKAR assessment to ensure targeted change communications
- Stakeholders engaged and informed throughout
- Development and growth of a content authoring community for long-term supportability

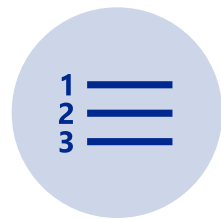




The outcome

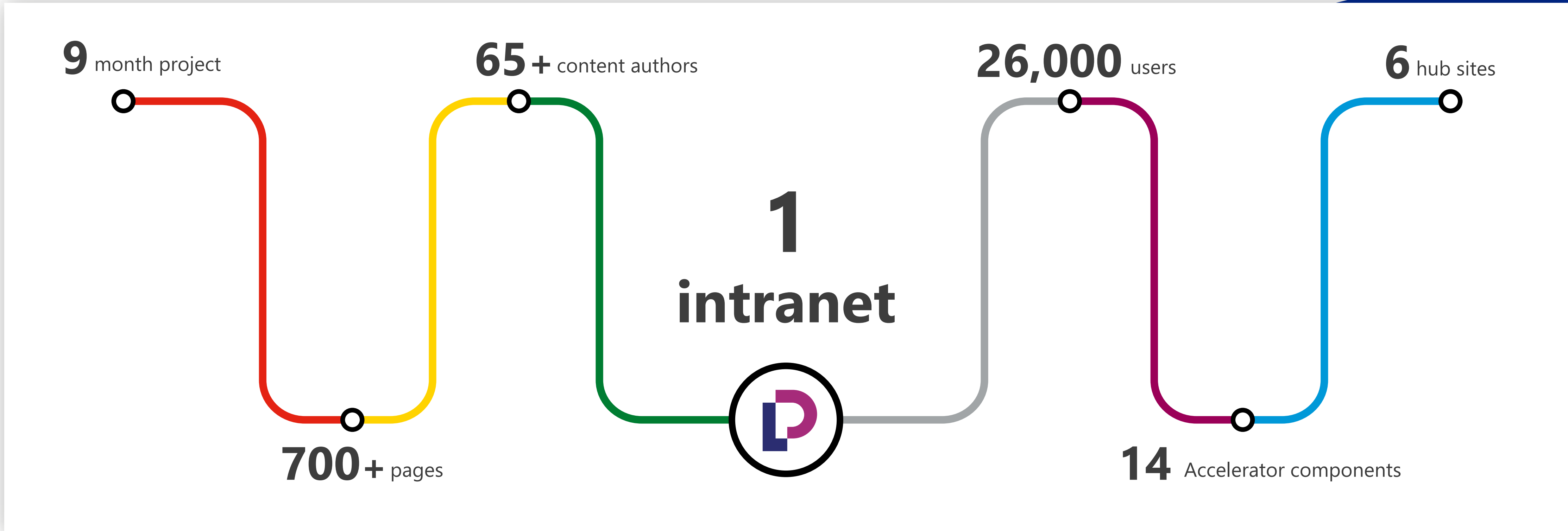
Launched in July 2020, Platform has delivered the migration of three legacy systems onto a modern and refreshed SharePoint intranet that is accessible by over 20,000 colleagues anywhere, any time.





The facts

Great for: intranet home pages, ntranets





What they said

Feedback from TfL

“ James Mountford, TfL business owner

Together we've managed to deliver something that has stopped and started and failed many times over the past decade. Your approach to things has been refreshing. Particularly with your out of the box mentality and championing the use of toolkit we've already invested in first.

“ TfL colleague

I am now building a space within Platform for the wider audience and for my team with targeted content that will make a whole lot of difference.

“ TfL colleague

I invested a bit of time to learn about SharePoint (and 365) and its features and can honestly say that the SharePoint and Office 365 experience thus far has been excellent.

“ TfL colleague

I think the Platform is a work of art. I think staff who are involved with digital technology in TfL have done an amazing job.

Any questions?

wm@reply.com